

STEWART COUNTY SCHOOLS

PROFESSIONAL PERSONNEL APPLICATION
1031 SPRING STREET • P.O. BOX 433 DOVER,
TENNESSEE 37058 PHONE: 931-232-5176 •
FAX: 931-232-5390

DATE: _____

PERSONAL INFORMATION:

MR. MRS. MS. _____
PLEASE PRINT

ADDRESS: _____

PHONE: _____ SOCIAL SEC. #: _____

FAX: _____ EMAIL: _____

POSITION APPLIED FOR: (PLEASE LIST SUBJECTS OF CERTIFICATION ONLY)

PLEASE LIST SUBJECTS FOR WHICH YOU ARE HIGHLY QUALIFIED (6-12)

_____ K-2 ELEMENTARY
_____ 1-8 ELEMENTARY
_____ 6-8 MIDDLE (LIST PREFERRED SUBJECT/S)

_____ 7-12 SECONDARY (LIST SUBJECT/S)

_____ 9-12 SECONDARY (LIST SUBJECT/S)

_____ OTHER: (SPECIFY)

THE FOLLOWING ITEMS ARE REQUIRED FOR YOUR APPLICATION FILE:
RESUME • LATEST TRANSCRIPT • LIST OF REFERENCES • COPY OF TEACHER LICENSE
NTE OR PRAXIS SCORES

EDUCATIONAL INFORMATION:

PLACE IN ORDER BEGINNING WITH HIGH SCHOOL

SCHOOL	LOCATION	DEGREE	DATE

TEACHER LICENSE #: _____ STATE: _____

LIST ALL ENDORESEMENTS:

ENDORSEMENT CODE:

DESCRIPTION:

LICENSE PENDING? EXPLAIN

TEACHING EXPERIENCE:

PLEASE INDICATE STUDENT TEACHING (✓) FOLLOWING THE YEAR TAUGHT

YEAR	SCHOOL	LOCATION/ADDRESS	GRADE/ SUBJECT	PRINCIPAL	PHONE #

OTHER WORK EXPERIENCE:

YEAR	TYPE	EMPLOYER	LOCATION	PHONE #	SUPERVISOR

EXTRACURRICULAR INTERESTS:

Please list any extracurricular activities that you may be interested or experienced in:
(Examples: Sponsor Groups, Clubs, Coaching, Art, Music, Drama, etc.)

COMMENTS:

Criminal History

Answer the following question: Have you ever been convicted of a felony (including a conviction plea), are you addicted to the use of intoxicants or narcotics or have you ever falsified or altered documentation required for licensure? _____ YES _____ NO

I AFFIRM:

1. I recognize that, if I am employed, the Board of Education may assign or reassign me to a specific position as the need requires.
2. I have not been convicted of a felony in any state of the United States.
3. I have not been dismissed from any previous employment for improper or unprofessional conduct, inefficient service, neglect of duty, incompetence, or insubordination.
4. If my most recent employer was another Tennessee public school system and if my termination was voluntary; I certify that my resignation was, or will be submitted in writing at least thirty (30) days prior to the date stated, or, if within thirty days, the previous board has waived its right to such notice. A copy of my letter of resignation or the said board action is attached or will be provided.
5. I am a citizen of the United States.
6. I do not have any contagious or communicable disease which may endanger the health of school children.
7. I shall support the constitution of Tennessee and the United States.
8. I understand that misrepresentation or any misleading or incorrect statements, omissions, or failure to disclose criminal convictions may remove this application from further consideration for employment, and if employed, may be cause for immediate termination. In the event of employment, I understand that false or misleading information given in my application or interview may result in immediate discharge.
9. The Stewart County School District requires a criminal history background check and fingerprinting of applicants for teaching positions and any other position that requires proximity to children. Any cost incurred to perform the background check shall be paid by the applicant. I understand that any offer of employment will be contingent upon a Tennessee Bureau of Investigation Background Check.

Signature

Date

Printed Name

Stewart County Schools has implemented a *Drug Free Workplace Policy* in compliance with federal regulations.

It is the policy of the Stewart County Board of Education not to discriminate on the basis of sex, race, national origin, creed, age, marital status or disability in its educational programs, activities or employment policies.